

# Thank you for choosing MAS Recruitment

**MAS RECRUITMENT LTD**

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EMAIL TIMESHEETS TO [mas1@btconnect.com](mailto:mas1@btconnect.com)



Hirer full name & address:		TIMESHEET # Fax/E Confirmation	
		Week Ending (Sunday)	Job Ref:
			Cons. Code
Report To:	Time:		

*Please enter hours each day and total chargeable hours against each worker each week.*

Operatives Details: (Full name of worker)	MON Hrs	TUE Hrs	WED Hrs	THU Hrs	FRI Hrs	SAT Hrs	SUN Hrs	TOTAL HOURS TO CHARGE
Name: Job Title:								
Name: Job Title:								
Name: Job Title:								
Name: Job Title:								
Name: Job Title:								
Name: Job Title:								
Name: Job Title:								

I can confirm the hours above are correct and authorised for payment and invoicing by MAS Recruitment Ltd

Signed: \_\_\_\_\_

Position: \_\_\_\_\_ Order Number: \_\_\_\_\_

**Please email this back as an attachment to MAS or fax to 0118 9582282 by Monday 10 am**



*Charges applied to this timesheet, are raised in accordance with our agreed Terms and Conditions of Business, issued prior to supply or introduction, for this category of worker. The use of a Temporary Worker is deemed to be full acceptance, to our standard terms as shown on our COTB schedule/s.*